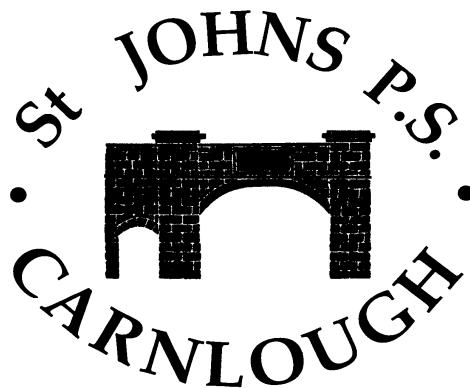


St John's Primary School

Board of Governors' Annual Report



2012- 2013

St John's Primary School
Board of Governors Report
2012/13

Dear Parent,

I am pleased to have this opportunity to present to you the Governors' Report for St John's Primary School for the academic year 2011/12. It is the Governors' intention that you should be kept informed about the work and progress of the school and this report is one of a number of ways in which such information will be provided.

In 2011 St John's celebrated 40 years of service to education and our local community. Our school was built with only partial funding from Government and we owe a huge debt of gratitude to parents and parishioners who raised the money to secure our excellent provision. That generous spirit continues and the governors wish to record our gratitude to our current parents and friends for their continuing support and fund raising which enables us to enhance the educational experience for our children.

Mrs Anne Corey, our Principal for 10 years, retired at the end of August 2011. The Vice-Principal, Miss Anna Keane had retired a few months earlier. We thank them both for their commitment to the school and its pupils over the years and wish them both a long and happy retirement. We wish Mrs Haughey every success in her new role as Principal of our school.

I hope that you will find the report both interesting and informative. However, you will appreciate that it can only be a snapshot of the work of the school and is not intended to represent all aspects of the life of the school.

Yours sincerely

Sean Doherty
Chairman

St John's Primary School

Board of Governors

TRANSFERORS' REPRESENTATIVES

Rev. Fr.P.Forde
Mrs B Campbell
Mrs M O'Dornan
Mr U Magill

CHAIRMAN Mr S Doherty

12 Tower Road
Carnlough
Co Antrim
BT44 0VW

NEELB REPRESENTATIVES

Mr S Doherty
Mrs A McLoughlin

SECRETARY Mrs M Haughey

St John's Primary School

DEPARTMENT OF EDUCATION

Mrs K McConnell

PARENTS

Mrs M Scullion

TEACHERS' REPRESENTATIVES

Miss B Donnelly

PRINCIPAL

Mrs M Haughey

The Role and Responsibility of the Board of Governors

The Governors are ultimately responsible for the overall management of the school. They are required to meet for a minimum of three times each year but in practice meet much more frequently than this.

Some of their duties include:

1. Promoting the Catholic Ethos of St John's Primary School
2. School Development Planning- ensuring SDP is being implemented and pupils have full curriculum provision.
3. Policy Review – ensure all policies are implemented.
4. Performance Management. Review academic performance. Set targets.
5. Admissions and Enrolment. Review trends and criteria. Ensure St John's offers an environment to fulfil all aspects of a child's education and wellbeing.
6. Staffing and Finance. Budget planning. Staff Audits.
7. Fostering links with the local community and pursuing the objectives of Mutual Understanding.

St John's Primary School

Staff 2012/13

Teaching Staff

| | |
|----|--------------------------|
| P1 | Mrs McCartin |
| P2 | Mrs O'Neill |
| P3 | Mrs Black |
| P4 | Miss Donnelly |
| P5 | Mr Crilly / Mr McQuillan |
| P6 | Mrs McHugh |
| P7 | Mr Kinney |

Ancillary Staff

| | | |
|------------------|----------------------------------|-----------------|
| Mrs J Esler | Secretary | |
| Mrs J McGaughey | Classroom Assistant | |
| Mrs M Olphert | Classroom Assistant | |
| Mrs Una Magill | Classroom Assistant | Maternity Cover |
| Mrs U Campbell | Classroom Assistant | |
| Mrs A Campbell | Special Needs | |
| Mrs P Magill | Caretaker | |
| Mrs J McLoughlin | Cleaner | |
| Mrs M O'Neill | Lunch Time Supervisory Assistant | |

School Meals Staff

| | |
|-----------------|-------------------|
| Mrs S Atcheson | Cook in Charge |
| Mrs L Wright | Kitchen Assistant |
| Mrs S Patterson | Kitchen Assistant |

Attendance

The percentage daily attendance for the year 2012/13 was **94.9%**

Review of Past Year

The Governors would like to extend a special tribute to all teaching and non-teaching staff for their dedication and commitment particularly during the ETI inspection which took place in Dec 2012. Staff were diligent in their preparation and as far as possible did not allow the inspection to interfere with the general demands in a very professional manner and continuing to do so post inspection.

Staff

Following interviews held in Summer 2012 two new members of staff were appointed. Mrs Danielle O'Neill to Primary Two and Miss Bronagh Donnelly to Primary Four both on a Permanent basis. Mr Eamonn Crilly took up the post of substitute teacher to accommodate a Career break requested by Mr Emerson which the Governors endorsed.

A Management Allowance 1 Post was advertised and Mr Ciaran Kinney was successful at interview in taking up the post of Assessment Co-ordinator with responsibility for C2K Management and administering Computerised Assessment.

The Senior Management Team was restructured as a Senior Leadership Team with Mrs Mc Hugh and Mr Kinney both assuming roles as Acting Vice-Principals with responsibility for Pastoral and Curricular respectively.

Enrolment

| | Total Applications | Total Admissions |
|-----------|---------------------------|-------------------------|
| 2010/2011 | 19 | 19 |
| 2011/2012 | 18 | 18 |
| 2012/2013 | 23 | 23 |

Twenty three pupils were enrolled in Primary One in September 2012.

Student Totals for Year Groups

Enrolment Status : Single Registration

| Year | Males | Females | Total |
|-------------|--------------|----------------|--------------|
| Year 1 | 13 | 10 | 23 |
| Year 2 | 8 | 11 | 19 |
| Year 3 | 6 | 13 | 19 |
| Year 4 | 15 | 10 | 25 |
| Year 5 | 10 | 13 | 23 |
| Year 6 | 10 | 14 | 24 |
| Year 7 | 9 | 10 | 19 |
| Year N | 15 | 12 | 27 |
| Totals | 86 | 93 | 179 |

(for Mon 3 Sep 2012)

Student Totals for Year Groups

Enrolment Status : Single Registration

| Year | Males | Females | Total |
|--------|-------|---------|-------|
| Year 1 | 13 | 11 | 24 |
| Year 2 | 7 | 12 | 19 |
| Year 3 | 7 | 13 | 20 |
| Year 4 | 16 | 10 | 26 |
| Year 5 | 10 | 11 | 21 |
| Year 6 | 10 | 15 | 25 |
| Year 7 | 8 | 10 | 18 |
| Year N | 15 | 14 | 29 |
| Totals | 86 | 96 | 182 |

(for Fri 28 Jun 2013)

The Curriculum

Under the Education Reform Order the responsibility of governors for the curriculum i.e. what is taught in the school, has been increased. The day-to-day organisation of the curriculum remains the Principal's responsibility. The Governors' control of the curriculum is mainly determined by the government.

It is however our responsibility to ensure that a broad and balanced curriculum is provided for all pupils. To this end the school implements the statutory requirements of the Northern Ireland Curriculum. Teachers continued to thoroughly plan, deliver and evaluate all aspects of the Northern Ireland Curriculum.

Staff Training

| Member of Staff | Training | Venue | Date |
|--|--|---------------|---|
| Mr Kinney | Epi Pen | ABC | 2 nd Sept 2012 |
| Mrs Haughey | CPANI (Catholic Principals Association N.I.) | Cookstown | 5 th Oct |
| Mr Kinney | AZSTT | Bristol | 9 th /10 th October |
| Mrs Haughey Mrs Donnelly | Health and Safety | Bushmills | 22 nd November 2012 |
| Mrs McHugh Mrs O'Neill | ASD – Sensory Responses | ABC | 27 th November 2012 |
| Mrs McGarry | Heartstart | ABC | 16 th Jan 2013 |
| Mrs McHugh | Q Skills | | 22 nd Jan 2013 |
| Mrs Haughey Mrs O'Neill Mrs A Campbell | Accelerated Reading | Belfast Board | 13 th Feb 2013 |
| Mrs Haughey | Managing Staff Attendance | ABC | 13 th Feb (Pm) 2013 |
| Mrs Haughey | School Leader as Coach | Magherafelt | 5 th /6 th Mar |
| Mrs McHugh Mrs O'Neill | Registered and accepted for SEN CPD project | Stranmillis | Sept 13 – Jun 14 |

SEN

To assist in the identification of specific difficulties which children might experience, standardised tests in Mathematics and English were carried out and an Intelligence Test was carried out with P4 – P7 children. Again the Code of Practice and SENDO Legislation continued to be implemented; Individual Education plans were drawn up and children referred for further assessment to the Psychology Service when required.

SEN Training

| SEN | Date | Present |
|---------------------------------|--------------------------------|---|
| Meetings with Psychologist | 24 th September | Mrs McHugh Mrs Haughey Mrs Anita Homes |
| | 4 th Oct 12 | Michael Barbour Mrs Haughey Mrs McGarry |
| | 25 th Oct | Mrs Anita Holmes Mrs McHugh Mrs Haughey |
| | 12 th mar | Mrs Anita Holmes Mrs Haughey Mrs O'Neill Miss Donnelly |
| Meetings with Social Work | 9 th Jan | Lynn Painting Bernie Agne Mrs McHugh Mrs Haughey |
| LAC Review | 28 th Feb | Mrs McHugh |
| Case Conference Attended | 14 th Feb 12 Mar | Mrs Haughey |
| Meetings with Special Therapist | | |
| Meeting with Paediatrician | 24 th Oct | Kiera Lindsay Claire Benley Mrs McGarry |
| ASD | 8 th Oct | Lois Montgomery Mrs McHugh |

Reading

Accelerated Reading

The school has continued with the Accelerated Reading Programme which the children really enjoy and benefit from. Target Performance training was received. The PTA continue to pay for this programme and we are sincerely grateful for this.

Science

Swimming

As part of the PE curriculum Primary 5, 6 and 7 attended swimming lessons in Larne Leisure Centre. Although transport is costly this is a very worthwhile part of the curriculum.

Music Lessons

Mrs Mc Fetridge took piano lessons in the school on Tuesday mornings and parents paid privately for these lessons.

School Council

ECO Friendly

Walk to School

Staff and pupils participated in Walk to School Week beginning on 21st May. This was very well supported.

Events

Opening Mass

On Thursday 12th September there was a school Mass to celebrate the opening of the school year. This was attended by parents and parishioners.

Pupils continue to attend mass on a rota basis ensuring children develop their spiritual needs and are well prepared for the Sacraments.

Nativity

The Nativity was held in St John the Evangelist Church on Friday 16th December for all classes and Carnlough Community Nursery. We are extremely indebted to Fr Forde for accommodating this event which as always is a very special occasion.

Grandparent's Mass

A Grandparents mass was held on 26th January 2012 in St John's the Evangelist church. Many grandparents and friends attended and came to the school afterwards to visit their grandchild/grandchildren's classes. It was a lovely occasion which hopefully will be repeated.

Sacraments

Primary 3 received the Sacrament of Reconciliation on 29th March.

Primary 4 received the Sacrament of the Eucharist on 2nd June.

Primary 7 received the Sacrament of Confirmation on 1st May.

These were all very special occasions attended by family and friends in the church and afterwards in the school hall for refreshments. Many thanks to all staff who assist on these occasions.

June Fair

The PTA as usual worked diligently to ensure that despite the recession the June Fair was a tremendous success. Many thanks to all who helped in any way possible.

Sport's Day

Sport's Day was held on 21st June. It was a lovely day and supported by many parents. The kitchen staff organised a Barbecue which parents could buy and there was a lovely atmosphere created. Ulster School's Council provided support for organising team activities for which we are very grateful. Many thanks to Miss Donnelly for co-ordinating this event.

School Meals

We would like to thank Mrs Atcheson and her staff for continuing to provide an extensive range of meals which are to the highest nutritional standards. All meals conform to the standards required by the school's participation in Healthy Eating Initiative.

Sport

After school activities 2011-2012

There was an extensive range of after school activities offered to pupils from Primary 1 to Primary 7 this year.

Sporting activities changed every half term. All children thoroughly enjoyed the range of activities which included:

- Mini golf
- Rugby
- Basketball
- Netball
- Hurling
- Gymnastics
- Dance
- Soccer
- Gaelic Football
- Camogie

The sporting activities were led by Miss B. Donnelly, Mr A. Emerson and qualified coaches from the Larne Borough Council.

Hill walking was offered to Primary 7 pupils in the third term. The children gained excellent Thinking Skills and Personal Capabilities as well as covering all cross curricular areas.

Other After School Clubs that ran throughout the year were:

- Art and Crafts
- ICT club
- Choir
- Tiny Tunes.

Tournaments 2011-2012

St. John's participated in several events throughout the year. Primary 5-7 children represented the school in an indoor and outdoor hurling and camogie blitz's organised by the by Cumann na mBunscol. The hurlers had great success achieving runners up. A very enjoyable and competitive day was had by all.

Primary 7 pupils represented the school in the Cumann na mBunscol quiz held in St. Ciaran's Cushendun. Other schools from North Antrim also attended the event.

The hurlers and camogs gained an excellent opportunity to represent their school at half time of the Antrim Senior Hurling match against Limerick in Casement Park Belfast. They played against St. Theresa's Belfast and showed great determination during the game.

St. John's also entered a team into the Larne Borough Council Soccer Association. Primary 5 – 7 boys were selected to play against teams such as Lynn P.S, Moyle etc. There were two events, the matches were very tough and they did the school proud.

School Trip

Charities

School Choir

Parent / Teacher Association –

Management

A review of 2011/12 SDP, a School Development Plan and detailed Action Plans for 2012/13 were drawn up. This is Year 3 of the SDP.

BOG Meeting 93 was held on 28th November 2012

BOG Meeting 94 was held on 16th May 2013

BOG meeting 95 was held on 29th August 2013

Finance Committee Meeting was held on 26th Nov 2012

Finance Committee Meeting was held on 27th April 2013

SLT meetings were held on Monday afternoons regularly throughout the school year. The minutes of these were forwarded to the Chair.

Use of Development Days (Baker Days)

The training undertaken by staff reflect the sections in the *Every School a Good School document*: - **Effective Leadership, High Quality Teaching and Learning, Child-Centred Provision and A School Connected to its Local Community.**

| | Date | | FOCUS OF STAFF DEVELOPMENT |
|-----------|------------------|--------|--|
| Baker Day | Day | Date | |
| Day 1 | 24 th | August | NEW STAFF INITIATION – TEACHER MENTORS/ CHILD PROTECTION - ROLES |
| Day 2 | 25 th | August | PLANNING – AUDIT, REVIEW ACTION PLANS |
| Day 3 | 26 th | August | SDP – FOCUS FOR DEVELOPMENT |
| Day 4 | 30 th | August | TEACHER TRANSITION – SIX WEEK PLANNERS. IEP's |
| Da5 | 31 st | August | ALTA MATHS/ AR/ |
| SDDs | Day | Date | |
| Day 1 | 30 th | Sept | THE ARTS – MUSIC – DEVELOPING A POLICY. |
| Day 2 | 23 rd | Dec | WAU – EXTENDING USE OF OUTDOORS |
| Day 3 | 5 th | Jan | P.E. – DEVELOPING A POLICY |
| Day 4 | 6 th | Jan | CROSS CURRICULAR SKILLS – ONLINE CONTRIBUTIONS – AFL |
| Day 5 | 24 th | April | ASSESSING THE CROSS CURRICULAR SKILLS |

Assessment 2011/12


Pupils are tested at the end of Key Stage 1 (P4) and at the end of Key Stage 2 (P7). Tests are normally carried out around March/April.


Government targets recommend that the majority of children in **P4 will reach Level 2** and the majority of children in **P7 will reach Level 4**.

Level 5 is the highest attainment at key Stage 2 and Level 3 is the highest attainment at Key Stage 1.


Depending on the individual circumstances some children who have statements of educational needs do not have their results included in the overall school percentage.


KS1 Results

| English | % of pupils at level | | | |
|--|----------------------|---|----|----|
| | w | 1 | 2 | 3 |
|  St John's | 0 | 4 | 70 | 26 |
| NI | 0 | 6 | 53 | 40 |

| Maths | % of pupils at level | | | |
|--|----------------------|---|----|----|
| | w | 1 | 2 | 3 |
|  St John's | 0 | 4 | 74 | 22 |
| NI | 0 | 5 | 48 | 47 |

KS2 Results

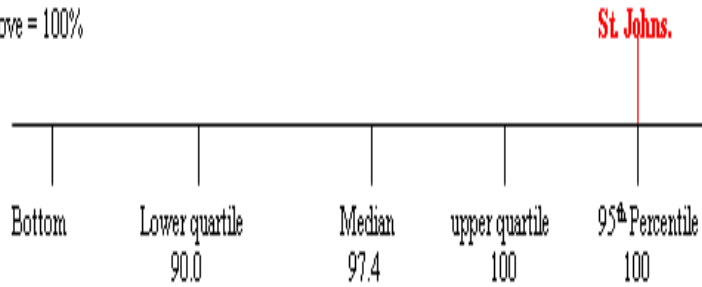
| English | % of pupils at level | | | | | |
|--|----------------------|---|---|----|----|----|
| | w | 1 | 2 | 3 | 4 | 5 |
|  St John's | 0 | 0 | 0 | 9 | 67 | 24 |
| NI | 0 | 0 | 3 | 15 | 50 | 32 |

| Maths | % of pupils at level | | | | | |
|--|----------------------|-----|---|----|----|----|
| | w | 1 | 2 | 3 | 4 | 5 |
|  St John's | 0 | 0 | 0 | 10 | 62 | 28 |
| NI | 0.5 | 0.5 | 2 | 14 | 40 | 43 |

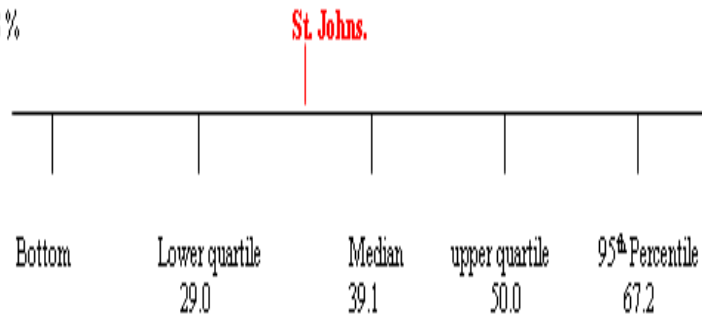
KS1 2011 - 2012

St Johns P.S. Scores compared to other N.I. scores with similar Free School Meals Percentage at KS1

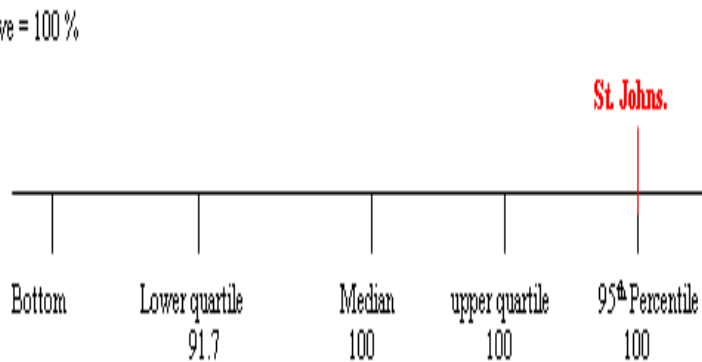
St. Johns P.S. P4 English L2 and above = 100%
Comparison with other schools



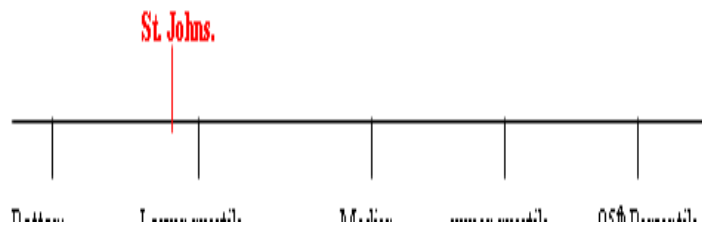
St. Johns P.S. P4 English L3 = 30.43 %
Comparison with other schools



St. Johns P.S. P4 Maths L2 and above = 100 %
Comparison with other schools



St. Johns P.S. P4 Maths L3 = 17 %
Comparison with other schools



Target Setting for Academic Year 2012 – 2013

| Y 09 KS 1 Maths (24 pupils | | |
|------------------------------------|-------------------|--------------------|
| Level | Target (%) | Results (%) |
| 1 | $2/24 = 8 \%$ | |
| 2 | $20/24 = 83 \%$ | |
| 3 | $2/24 = 8 \%$ | |

| Y 09 KS 1 English (24 pupils | | |
|--------------------------------------|-------------------|--------------------|
| Level | Target (%) | Results (%) |
| 1 | $2/24 = 8 \%$ | |
| 2 | $20/24 = 83 \%$ | |
| 3 | $2/24 = 8 \%$ | |

| Y 06 KS 2 English (19 pupils | | |
|--------------------------------------|-------------------|--------------------|
| Level | Target (%) | Results (%) |
| 3 | $6/19 = 32 \%$ | |
| 4 | $11/19 = 58 \%$ | |
| 5 | $2/19 = 11 \%$ | |

| Y 06 KS 2 Maths.(19 pupils | | |
|------------------------------------|----------------------------------|--------------------|
| Level | Target (%) | Results (%) |
| 2 | $2/19 = 11 \%$ | |
| 3 | $5/19 = 26 \%$ | |
| 4 | $8/19 = 42 \%$ | |
| 5 | $4 / 19 = 21 \%$ | |

Links with Outside Agencies

Antrim Coast Lion's Club

As always the school receives overwhelming support from the Lions. This year they made their annual Christmas visit distributing a gift to every child in the school.

Primary 6 pupils along with Seaview Primary School and CCIPS were invited to a Tee Planting morning at Spar car park. The pupils thoroughly enjoyed this experience.

Once again the Lion's assisted at the June Fair organising the Barbecue, assisting with the Wheel of Fortune and helping to set up and clear away the premises.

Carnlough Community Association

A trip was organised on 18th October 2011 to Stormont for Primary 7 pupils along with CCIPS and Seaview PS. This was a wonderful opportunity for the pupils and we are very grateful to all involved.

All pupils took part in the Christmas Card competition with the winning design being used for the official CCA card.

A mosaic was designed and created by all the pupils in the school to be exhibited at the Playground. Although it is not yet complete this is a fabulous piece of work which the pupils will always remember being involved with.

St Killian's College

St John's has very strong links with St Killian's College which are developed for the benefit of the pupils and to enable the process of transition from KS2 to KS3 to be as seamless as possible given that the majority of the pupils transfer to St Killian's. Activities to enable this throughout the year have included a Taster Day for Primary 7 pupils, an Open Day, a STEM project where P7 pupils have availed of Technology expertise and resources, the Faith Friends programme where pupils are mentored in preparation for the Sacrament of Confirmation. St Killian's students have also visited St John's as part of their work

experience, to take part in a "Gases in the Air" exhibition held by AZSTT and staff have worked with St Killian's staff to timetable projects to develop this work.

St Brigid's Primary School Cloughmills

Mrs Haughey has worked closely with Mr Mc Guckian gaining advice and expertise in Leadership and also in Teaching and Learning strategies.

St Colmcille's Primary School Ballymena

Mrs Haughey and Mr Emerson visited St Colmcille's to get practical advice on how to make best use of Data. Mr Rogers demonstrated how their school gathered data, analysed it and used it to inform their planning. He provided us with templates and advice on identifying underachievers and strategies to improve their levels in Numeracy and Literacy.

Missionary Sisters of Africa

Sr Mary Mc Ateer, a native of Carnlough currently works in South Africa. Having pledged money to her via her sister Mrs Catherine Mulvenna, Sr Mary has provided feedback directly to the pupils telling them what their money is being used for and providing photographs.

NRC

Students from the Northern Regional College have completed their work placements in P1, P2 and P3 and have been a tremendous help to the staff and pupils.

St Mary's University

Two students undertook their Teaching Practice from Feb to April placed in Primary 5 and Primary 7. they made a very positive contribution to the curriculum.

Cross and Passion College

One student from Cross and Passion completed her work experience in St John's taking the opportunity to visit different year groups to get an idea of school life.

NIFRS

Northern Ireland Fire and Rescue Service maintain very strong links with St John's. They supervise our Fire Drills and offer practical advice. They also visit the classes to provide advice on keeping safe particularly before Halloween.

Premises

St John's Primary School would like to thank Fr Forde on behalf of the Parish for the support he has provided in improving the entrance to the school. The work was carried out by Mc Loughlin Brothers.

The Governors would like to thank Mrs Magill and Miss McLoughlin for their hard work around the school maintaining and keeping the school tidy.

Security

The school has at present security arrangements for staff and pupils in the school. We request that visitors to school sign the visitor book which is kept in the entrance hall. Unfortunately the lead from the roof was removed during the year. This has been replaced with an alternative material.

Thank You

The Governors would like to express their sincere thanks to the Principal and staff (both teaching and non-teaching) of St John's Primary School. They are to be commended for their high level of commitment which has allowed high standards of achievement both inside and outside the classroom.

The Governors would also like to take this opportunity to thank the parents and wider community for their support of the school. During the year many events were organised for the school and local community which were enjoyed by everyone.

St John's Primary School: LMS OUTTURN STATEMENT 2012- 2013

SCHOOL'S BUDGET

| | |
|--|------------------|
| TOTAL RESOURCES AVAILABLE TO SCHOOL | £ 601,114 |
| TOTAL NET EXPENDITURE | £ 587,204 |
| SURPLUS FOR THE YEAR | £13,909 |

For more details regarding please see the hard copy of the Outturn Statement in the Board of Governors Annual Report 2010/2011 available in the school on request.